Purchasing

Getting Started - Purchasing Learn how to order supplies, computers and equipment. Find FAQs and Purchase Order information.

Overview We hope that this site will assist in effectively maximizing your use of the Purchasing Department's services. We encourage you to contact us for any assistance.

PAVIR practices ethical, responsible, and reasonable procedures related to purchasing, agreements and contracts, and related forms of commitment, complying fully with funding agency requirements as well as good business practice.

Federal and state law govern expenditure of certain funds. Requisitions submitted for the acquisition of goods or services using federal funds must be reviewed by the Contracts and Grants Analyst and Principal Investigator or designee to ensure conformance with the proposed work, PAVIR policies and procedures, and current federal regulations. The goal of PAVIR procurement policies is to ensure that materials and services are obtained in an effective manner and in compliance with the provisions of applicable Federal statutes and executive orders.

Purchasing	
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